



## Montezuma County Gleaning Coordinator

The Good Food Collective (GFC) works with partners and stakeholders across Southwestern Colorado to build a just and resilient regional food system. We believe that an intact regional food system generates economic opportunities for rural areas, creates jobs, stewards our environment, ensures that **everyone** in our community has access to nutritious, dignified food, and builds the backbone of a vibrant community. Our Gleaning Program is one of our flagship programs, in which our staff and volunteers harvest otherwise unutilized fresh fruit and produce to donate back to food assistance programs in the area.

The GFC is currently looking for one outgoing, part-time staff member (20 hours/week) to coordinate our Montezuma County Gleaning program. Primary responsibilities include recruiting Montezuma & Dolores County backyard fruit tree owners and farmers to sign up for our [gleaning database](#), work with the La Plata Gleaning Coordinator to build and launch a vegetable gleaning program, recruit community gleaning crews to harvest extra food, coordinate and manage harvest events, maintain equipment, and support food grading, processing and distribution. Work schedules are flexible and can accommodate other commitments. Our Montezuma Gleaning Coordinator will report to the Director of The Good Food Collective.

### **Job Responsibilities:**

- ***Recruit & Coordinate our 'Harvest Sources' (15%)***
  - Create and execute an outreach strategy to recruit community members to sign up for the gleaning website, and to volunteer for gleaning events
  - Outreach to local producers about participating in a vegetable gleaning program
  - Assist AmeriCorps VISTA in managing community gleaning website infrastructure
  - Work with property owners and the GFC to identify weekly harvest priorities
  - Work with property owners, Bear Smart and Department of Wildlife to identify weekly harvest priorities
- ***Recruit, Coordinate, and Manage Harvests (50%):***
  - Outreach to community groups to set up custom gleaning opportunities

- Host 1-2 Weekly Gleans, preferably with groups, but individually, if needed.
- Manage Montezuma County DIY Gleaning Equipment Rental Program
- Maintain all harvest equipment in a clean and serviceable condition
- ***Additional Operations Support (10%)***
  - Coordinate fruit distribution and packaging with the GFC Farms to Food Assistance Coordinator, MonteLores Food Assistance Program Providers, and Food Security Action Team culinary class providers
  - Schedule use of the shared Food Security Action Team vehicle to support gleaning operations
  - Occasional Delivery to Food Assistance Providers
  - Process food as time and equipment allow
- ***Program Development:***
  - Work with La Plata County Gleaning Coordinator to build out a vegetable gleaning program
  - Pilot program in Montezuma County
- ***General & Administrative Support (10%):***
  - Maintain any necessary tracking
  - Generate end-of-project report detailing impact, as well as, suggesting program revisions and next steps
  - Attend virtual weekly team meetings and actively provide feedback and insights on ways to improve the efficacy and operations of our fruit gleaning program!
  - Attend monthly Team Up Food Security Action Team Meetings
  - Uphold all COVID protocols
  - Other duties as they arise
- ***Have fun, smile, eat LOTS of fruit!***

#### **Qualifications:**

- Demonstrated ability and/or experience managing programs
  - Bonus points if you have ever helped build out and/or improve a program before by creating systems, processes, etc.
- Demonstrated ability and/or experience managing people, with volunteer management preferred
- Demonstrated ability to take initiative, work independently, and problem-solve
- Strong interpersonal and verbal communication skills
- Strong time and task management skills
- Genuine commitment to the community, food justice and/or food security
- Respect for economic and cultural diversity, and ability to work with diverse groups of people

- Ideal if applicants has strong networks in Montezuma and/or Dolores Counties
- Basic computer literacy (ability to use email, spreadsheets and Google Suite)
- Must operate within the context of established objectives. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.
  - Employee may spend prolonged periods of time sitting at a desk and working on a computer.
  - While performing the duties of this job, the employee is regularly required to talk, hear, and see. The employee frequently is required to sit, stand, walk, use hands and fingers to handle or feel, and reach with hands and arms.
  - Ability to squat, walk on uneven ground, harvest from trees, and lift objects up to 40 lbs for up to 8 hours/day; ability and openness to working outside for extended periods in varied conditions. Prior experience with outdoor, physical labor preferred.
- Must have a clean driving record and access to a reliable vehicle<sup>1</sup>

**Compensation:**

- \$18-\$20/hour for up to 15-20 hours/week mid-July through the end of October plus mileage reimbursement

**To Apply:**

- Please send a resume and cover letter to [info@goodfoodcollective.org](mailto:info@goodfoodcollective.org)
- We are reviewing applications on a rolling basis

**Diversity and Equal Opportunity:** The Good Food Collective values the diversity of our community. In principle and in practice the diverse nature of our board, staff, and volunteers is recognized as one of our best assets. We respect each individual's unique gifts and prohibit unfair or discriminatory practices against anyone because of age, race, color, religion, national origin, disability, gender, sexual orientation, and any other protected category.

**Thank you for your interest! For more about The Good Food Collective please visit our website: <http://www.goodfoodcollective.org>**

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<sup>1</sup> While our intent is to use the shared Team Up Food Security vehicle coordinated by Good Samaritan to support gleaning operations, there may be times where you may have to use your own car. In this instance you would be reimbursed for miles at the current IRS rate

